



Reporting Insights

This **non- accredited** short course focuses on information needed in the report to provide an accurate and detailed description of your inspection observations.

A well-constructed report is an effective and safe way of communicating the findings of an inspection to the client. No matter how well the inspection is carried out, no matter how diligent the inspector, if the report does not communicate the findings of the inspection effectively or communicates the wrong impression altogether, you have a problem.

This course focuses on the information the report needs to provide about the inspection, the words used, the types of recommendations and information you need to provide about the property and the types of things you do not report on. Even with software-based reports you often need to provide your own individual words and phrases.

This course will be of interest to anyone who needs to complete reports in the pest industry, especially those drafting and writing the final reports.

Suitable for qualified pest technicians and building inspectors.

What will you learn?

This course will equip you with the knowledge and confidence required to manage this re-emerging pest.

- Report Purpose & Responsibility
- Report language & context
- The 4 W's in practice
- Report do's & don'ts
- Report Guides

Course Entry

No entry requirements.

Course Outcomes

On completion, you will receive a Certificate of Participation.

Please note, this course is not nationally accredited.

Training, Resources & Support

All required course materials are contained on our **online training portal** comprising of interactive and engaging content. Students have access to trainers for additional assistance or direction.



Easily accessible 24/7 online, including mobile devices.

Mode of Assessment

Assessment of this short course consists of short multiple-choice tests on the **online training portal** with answers provided at the end of the test.



Duration

4 Weeks (maximum duration)

The course is self-paced and flexible allowing enough time for completion of all course assessment requirements.



Course Fees

Course Fee: \$180 (incl. GST)

In accordance with our Refund Policy course fees are not refundable once the course has commenced.

- **Invoiced Option:** payable prior to course commencement.
- **Payment Plan Option:** Weekly or fortnightly (*Fees apply*)

For more course information please [email us](#).

How to Enrol:



When: Enrol anytime

Where: Enrol through our [website](#)